

## Santa Clara Tennis Center Advanced Group Reservation Policy

Groups may submit a request to reserve courts at the Lifetime Tennis office outside of our standard 7 days advance booking policy. In order to serve the tennis community as a whole, courts will be granted depending on availability and criteria listed below.

Priority consideration for day, time and location will be given to those that meet the following criteria:

- Highest percentage of Santa Clara residents per group
- Request is for tournament, match, or other similar event. Team practices are not eligible for multi-court reservation at Santa Clara Tennis Center
- Group is affiliated with recognized tennis entity (i.e. USTA, CCTA, SCTC, etc.)
- The group/activity helps tennis center participation or provides service to the community

The reserved fee structure is \$8 per hour per court for residents and \$10 per hour per court for non-residents. Proof of residency is required to receive the resident rate, and 50% residency minimum to qualify. Full payment is to be made to Lifetime Tennis 7 days prior to the group's event or 1st home match (leagues). Groups are asked to request sufficient court time for their events and should expect other groups or individual reservations to immediately follow.

**It is our goal to balance usage so that members of the community, lessons, groups, and leagues all have access to this great facility.** We will attempt to accommodate all requests that do not interfere with us providing equitable court access. Individuals participating in an "advanced group reservation" may not book additional courts during the groups scheduled court time.

Requests for USTA, CCTA, B.A.L.L and other organized tennis teams may be submitted up to 90 days prior to the first day of the season's start date and are required no later than 1 week prior to the last day of league registration dates. Lifetime Tennis will review and provide a schedule no later than 1 week after the season schedule has been published. Groups seeking advance reservations less than 1 week prior to the last day of registration will be considered on a first come, first served basis.

Group/team events held at the Santa Clara Tennis Center will typically be limited to 3 courts (Typically courts 6, 7 & 8) for 2.5 to 3.5 hours.

Requests for one time or annual group events may be made up to 1 year in advance. Lifetime Tennis will review and notify any interested parties whether or not the Tennis Park can accommodate the request(s).

**Santa Clara Tennis Center Rain Policy** - During the winter months court conditions can change rapidly. Lifetime Tennis staff will determine court playability during inclement weather. Drying the courts can take some time and often depend on weather conditions. Even after removing all puddles and standing water, courts may still be too slick to play. When staff is available, every effort will be made to dry the courts in a timely fashion. Lifetime Tennis cannot guarantee that your court will be playable in time for your league match. Dry courts are allocated first to Park and Recreation programs and then league matches.